

RAE PHELPS

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EDUCATION

- 2003 - 2006 **UNIVERSITY OF GEORGIA HENRY W. GRADY COLLEGE OF JOURNALISM AND MASS COMMUNICATION** Athens, GA
Master of Mass Communication, May 2006
Phi Kappa Phi Honor Society
- 2002 - 2006 **UNIVERSITY OF GEORGIA SCHOOL OF LAW** Athens, GA
Juris Doctor, May 2006
Mock Trial Board Chairperson; Received William J. Richardson Award for Excellence in Trial Advocacy; Selected as Pupil in Lumpkin Inn of Court Advocacy Honor Society; Won J. Melvin England Mock Trial Competition
- 1998 - 2002 **AGNES SCOTT COLLEGE** Decatur, GA
Bachelor of Arts, Summa cum Laude, International Relations Major with Music Minor, May 2002
Phi Beta Kappa Honor Society; Mortar Board National Honor Society; Washington, D.C. Journalism Semester
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MEDIA EXPERIENCE

- 2006 - 2007 **TURNER TRADE GROUP, TURNER BROADCASTING, INC.** Atlanta, GA
Sales Representative
 - Coordinated purchase and distribution of products & services to Time Warner employees, friends, and family
 - Interacted daily with customers and staff in resolution of their concerns and questions on corporate products
- 2004 **NEWSOURCE 15 (UGA NEWS STATION); RED & BLACK (UGA NEWSPAPER)** Athens, GA
Production Staff; Contributor
 - Served as member of NewSource 15 production staff assisting with studio shooting and live shots
 - Interviewed and wrote stories about performers including Dierks Bentley and UGA's own Brandi Thornton
- 2000 **CBS "THE EARLY SHOW"** Washington, D.C.
National News Production
 - Conducted research and interviews to include in stories for broadcast of national news morning show
 - Assisted producers and correspondents with research and writing on stories about 2000 Presidential Election
 - Provided on-site assistance in Atlantic City, NJ for story on Presidential Election and Miss America Pageant
- 2000 **13 WMAZ EYEWITNESS NEWS** Macon, GA
Local News Production
 - Assisted correspondents with newsgathering on stories ranging from murder trials to child athletic stars
 - Wrote and produced stories about local, state and national events for broadcast

LEGAL EXPERIENCE

- 2007 - Present **TOOMBS JUDICIAL CIRCUIT** Thomson, GA
Superior Court Judicial Clerk
Office of the Honorable Roger W. Dunaway, Jr. and Harold A. Hinesley
 - Conduct legal research for diverse civil and criminal legal cases
 - Prepare orders for the three Superior Court Judges' review and signature
 - Interact extensively with trial attorneys throughout Circuit and State in preparation for hearings and trials
 - Prepare jury instructions and research anticipated issues prior to civil and criminal trials
- 2007 **LAW OFFICES OF EDWARD HINE, JR., P.C.** Rome, GA
Litigation Research Assistant
 - Conducted legal research and wrote memoranda of law on complex civil litigation matters involving corporate law, environmental law, contract law, appellate practice, conflict of laws and civil procedure
 - Served as second chair in carpet manufacture trial against major manufacturer, obtaining a verdict for our client
- 2005 - 2006 **WESTERN JUDICIAL CIRCUIT DISTRICT ATTORNEY'S OFFICE** Athens, GA
Prosecutorial Clinic Program, University of Georgia School of Law
 - Argued preliminary hearings in Magistrate Court and prosecuted juvenile offenders in misdemeanor cases
 - Performed legal research and case intake for trial preparation
 - Conducted witness interviews for misdemeanor and felony trials
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PERSONAL

- Founder and Coordinator; "Georgia Rising: Leadership Through the Generations" with UGA Fanning Institute
- Communications Director, United States Congressional Candidate Campaign
- Collegiate Varsity Tennis Singles and Doubles Player; Member of Agnes Scott's Record Season Team
- Opera Singer; Pianist; Finalist for Miss Georgia America and Miss Georgia USA